
Report To:	Inverclyde Integration Joint Board	Date:	12 June 2017
Report By:	Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership	Report No:	SL/LP/037/17
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Inverclyde Integration Joint Board (IJB) and IJB Audit Committee – Proposed Dates of Future Meetings		

1.0 PURPOSE

- 1.1 The purpose of this report is to request agreement of a timetable of meetings for both the Inverclyde Integration Joint Board (IJB) and the IJB Audit Committee for 2017/18.
- 1.2 Members will note from the attached timetable that it is proposed to hold five meetings of the Integration Joint Board in this cycle, all commencing at 3pm and three meetings of the IJB Audit Committee, all commencing at 2pm.

2.0 RECOMMENDATION

- 2.1 It is recommended that agreement be given to the timetable of meetings for the Inverclyde Integration Joint Board and IJB Audit Committee for 2017/18, as detailed in the appendix to the report.

Corporate Director (Chief Officer)
Inverclyde Health & Social Care Partnership

3.0 BACKGROUND

- 3.1 The Standing Orders of the Inverclyde Integration Joint Board provide for meetings to be held at such place and such frequency as may be agreed by the Board. The proposal in this report is for five meetings to be arranged for the period September 2017 to May 2018, all commencing at 3pm.
- 3.2 In June 2016 an Audit Committee was established as a Standing Committee of the IJB. The Audit Committee's terms of reference provide for the Committee to meet at least three times each financial year and that there should be at least one meeting a year, or part thereof, where the Committee meets the External and Chief Internal Auditors without other senior officers present.
- 3.3 It is proposed that the Audit Committee meet on three of the five dates on which the IJB meets, with meetings commencing at 2pm.

4.0 IMPLICATIONS

Finance

- 4.1 There are no financial implications arising from this report.

Financial Implications:

One Off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Legal

- 4.2 None.

Human Resources

- 4.3 None.

Equalities

- 4.4 There are no equality issues within this report.

- 4.4.1 Has an Equality Impact Assessment been carried out?

X

YES (see attached appendix)

NO – This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

4.4.2 How does this report address our Equality Outcomes

There are no Equalities Outcomes implications within this report.

Equalities Outcome	Implications
People, including individuals from the above protected characteristic groups, can access HSCP services.	None
Discrimination faced by people covered by the protected characteristics across HSCP services is reduced if not eliminated.	None
People with protected characteristics feel safe within their communities.	None
People with protected characteristics feel included in the planning and developing of services.	None
HSCP staff understand the needs of people with different protected characteristic and promote diversity in the work that they do.	None
Opportunities to support Learning Disability service users experiencing gender based violence are maximised.	None
Positive attitudes towards the resettled refugee community in Inverclyde are promoted.	None

Clinical or Care Governance

4.5 There are no clinical or care governance issues within this report.

National Wellbeing Outcomes

4.6 How does this report support delivery of the National Wellbeing Outcomes

There are no National Wellbeing Outcomes implications within this report.

National Wellbeing Outcome	Implications
People are able to look after and improve their own health and wellbeing and live in good health for longer.	None
People, including those with disabilities or long term conditions or who are frail are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community	None
People who use health and social care services have positive experiences of those services, and have their dignity respected.	None
Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.	None
Health and social care services contribute to reducing health inequalities.	None
People who provide unpaid care are supported to look after their own health and wellbeing, including reducing any negative impact of their caring role on their own health and wellbeing.	None
People using health and social care services are safe from harm.	None
People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.	None

Resources are used effectively in the provision of health and social care services.	None
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5.0 CONSULTATIONS

5.1 The Corporate Director (Chief Officer) has been consulted in the preparation of this report.

6.0 BACKGROUND PAPERS

6.1 N/A

TIMETABLE 2017/18

IJB/IJB Audit Committee	Submission Date – 9am	Pre-Agenda Date	Issue Agenda	Date of Meeting
IJB Audit Committee	18 August	Monday 28 August – 2.15pm	1 September	12 September – 2pm
Inverclyde Integration Joint Board	18 August	Monday 28 August – 3pm	1 September	12 September – 3pm
IJB Audit Committee	-	-	-	-
Inverclyde Integration Joint Board	13 October	Monday 23 October – 3pm	27 October	7 November – 3pm
IJB Audit Committee	5 January	Monday 15 January – 2.15pm	19 January	30 January – 2pm
Inverclyde Integration Joint Board	5 January	Monday 15 January – 3pm	19 January	30 January – 3pm
IJB Audit Committee	23 February	Monday 5 March – 2.15pm	9 March	20 March – 2pm
Inverclyde Integration Joint Board	23 February	Monday 5 March – 3pm	9 March	20 March – 3pm
IJB Audit Committee	-	-	-	-
Inverclyde Integration Joint Board	20 April	Monday 30 April – 3pm	4 May	15 May – 3pm